

**Metropolitan Transportation Commission  
Administration Committee**

March 13, 2024

Agenda Item 2b-24-0211

**Contract Amendments– Pavement Management Technical Assistance Program (P-TAP)  
Round 25 (Cumulative Total -\$2,352,600): Adhara Systems, Inc., (\$370,000); AMS  
Consulting, LLC, (\$361,000); Bellecci & Associates, Inc., (\$20,000); Capitol Asset &  
Pavement Services, Inc., (\$357,000); Harris & Associates, Inc., (\$387,000); Michael Baker  
International, Inc., (\$100,000); Nichols Consulting Engineers, CHTD, (\$383,600); and  
Pavement Engineering, Inc., (\$374,000)**

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**Subject:**

Authorization to negotiate and enter into contract amendments for a cumulative total of \$2,352,600 for P-TAP and to extend the contract terms by one additional year through April 30, 2025, with the following eight P-TAP consultants for the respective not to exceed amendment amount (NTE) listed below:

<b>Consultant Name, Location</b>	<b>NTE Amendment Amount</b>
Adhara Systems Inc., San Jose, CA	\$370,000
AMS Consulting, LLC, Pleasanton, CA	\$361,000
Bellecci & Associates, Inc., Pleasanton, CA	\$20,000
Capitol Asset & Pavement Services, Inc., Salem, OR	\$357,000
Harris & Associates, Inc., Concord, CA	\$387,000
Michael Baker International Inc., Oakland, CA	\$100,000
Nichols Consulting Engineers, CHTD, Richmond, CA	\$383,600
Pavement Engineering, Inc., San Luis Obispo, CA	\$374,000
<b>Total Amendment Amount:</b>	<b>\$2,352,600</b>

**Background:**

P-TAP provides Bay Area jurisdictions with assistance and expertise in implementing and maintaining a pavement management program. Projects eligible for funding include assistance with implementing and maintaining pavement management systems, and non-pavement asset management pilot projects. MTC has programmed over \$31 million in Federal Surface Transportation Block Grant Program (STP) funds during the last 24 rounds of P-TAP, which has

funded over 1,100 projects and assisted all Bay Area jurisdictions with their pavement management needs. Local jurisdictions provide the required 20% local contribution that is applied to the federal match and pays for a two-year StreetSaver<sup>®</sup> pavement management software subscription for the jurisdiction.

MTC retains these eight consultants to provide services to Bay Area agencies that apply for P-TAP assistance. Funds are allocated to individual projects, ranging from \$15,000 to \$100,000, based on the scope and amount requested by the jurisdiction. Projects are then assigned to P-TAP consultants based on each firm's expertise, prior experience with the jurisdiction, and past performance.

The firms listed above were qualified through a Request for Qualifications (RFQ) issued by MTC in 2020. In January 2021, this Committee authorized one-year contracts with these firms for \$2,552,000 in P-TAP Round 22, with options to extend in one-year increments for up to three additional years. Subsequently, MTC exercised two one-year options for \$1,764,000 and \$2,445,465 for P-TAP Rounds 23 and 24 respectively. On October 23, 2023, staff contacted all 109 Bay Area cities and counties to solicit project applications for P-TAP Round 25. Projects selected from Pavement Management System projects and Non-Pavement Asset Management pilot projects are based on the availability of funding and the scoring criteria established in the MTC P-TAP Program Guidelines (MTC Resolution 4078, Revised). This scoring criteria prioritizes jurisdictions that did not receive P-TAP funds in Round 24; jurisdictions requesting funds for Pavement Management System projects; small jurisdictions (those with few centerline miles); and jurisdictions with a lapsed or soon to be lapsed certification status.

For the current cycle, P-TAP Round 25 (FY 2023-24), the proposed contract amendments total \$2,352,600. Funding for the program is approximately \$2 million STP funds in the One Bay Area Grant 3 (OBAG 3) Program that is included in the Fiscal Year (FY) 2023-24 agency budget. The amendments are proposed in the not to exceed amounts listed above.

The eight P-TAP consultants and their subcontractors' small business and disadvantaged enterprise status are shown in Attachment A.

**Next Steps:**

Staff will amend the existing contracts by adding the approved additional NTE funds and exercising the option to extend by one year.

**Issues:**

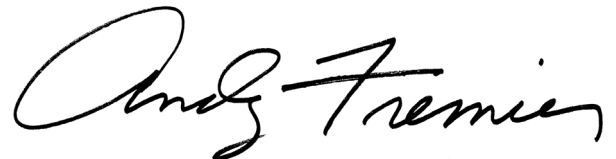
None identified.

**Recommendations:**

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into contract amendments with the eight P-TAP consultants to extend each contract term through April 30, 2025 and to increase the not to exceed amount for each contract as shown above, with a cumulative not to exceed amount of \$2,352,600..

**Attachments:**

- Attachment A – Small Business and Disadvantaged Business Enterprise Status
- Request for Committee Approval – Summary of Proposed Contract Amendment



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Andrew B. Fremier

Attachment A

Small Business and Disadvantaged Business Enterprise Status

	<b>Firm Name</b>	<b>Role on Project</b>	<b>DBE* Yes / No</b>	<b>If DBE Yes, List #</b>	<b>SBE** Yes / No</b>	<b>If SBE Yes, List #</b>
Prime Contractor	AMS Consulting, LLC	Pavement Management Project services	Yes	35907	No	
Prime Contractor	Adhara Systems, Inc.	Pavement Management Project Services	No		No	
Subcontractor	AMS Consulting, LLC	Pavement Management Project Services	Yes	35907	No	
Prime Contractor	Bellecci & Associates, Inc.	Non-Pavement Asset Management services	No		No	
Subcontractor	Geografika Consulting	Non-Pavement Asset Management services	Yes	35814	No	
Prime Contractor	Capitol Asset & Pavement Services, Inc.	Pavement Management Project Services	No		No	
Subcontractor	AMS Consulting, LLC	Pavement Management Project Services	Yes	35907	No	

Subcontractor	Lewis Engineering	Pavement Management Project Services	Yes	28890	No	
Prime Contractor	Harris & Associates, Inc.	Pavement Management Project Services	No		No	
Subcontractor	AMS Consulting, LLC	Pavement Management Project Services	Yes	35907	No	
Prime Contractor	Michael Baker International, Inc.	Non-Pavement Asset Management services	No		No	
Subcontractor	Chaudary and Associates	Non-Pavement Asset Management services	Yes	3110	No	
Prime Contractor	Nichols Consulting Engineers, CHTD	Pavement Management Project Services	No		No	
Subcontractor	AMS Consulting, LLC	Pavement Management Project Services	Yes	35907	No	
Prime Contractor	Pavement Engineering, Inc.	Pavement Management Project Services	No		No	
Subcontractor	Seeley Tech	Pavement Management Project Services	Yes	42884	No	

\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

**Request for Committee Approval**

**Summary of Proposed Contract Amendment**

Work Item No.: 1233

Consultants:

1. Adhara Systems, Inc., San Jose, CA (\$370,000)
2. AMS Consulting, LLC, Pleasanton, CA (\$361,000)
3. Bellecci & Associates, Inc., Concord, CA (\$20,000)
4. Capitol Asset & Pavement Services, Inc., Salem, OR (\$357,000)
5. Harris & Associates, Inc., Concord, CA (\$387,000)
6. Michael Baker International, Inc., Oakland, CA (\$100,000)
7. Nichols Consulting Engineers, CHTD, Richmond, CA (\$383,600)
8. Pavement Engineering, Inc., San Luis Obispo, CA (\$374,000)

Work Project Title: Pavement Management Technical Assistance Program (P-TAP), Round 25

Purpose of Project: To provide technical assistance in implementing P-TAP for jurisdictions in the San Francisco Bay Area.

Brief Scope of Work: Includes some or all the following: collecting pavement data, running Street Saver software, identifying budget impacts on pavement condition; providing plans, specifications, and estimates for constructing streets and roads; and assisting with non-pavement asset management.

Project Cost Not to Exceed: \$2,352,600 these amendments  
 Previous approved contract amounts = \$6,761,465  
 Total approved contract amounts based on this action = \$9,114,065  
 Breakdown for each consultant:

Consultant	This amendment	Current contract amount before this amendment	Maximum contract amount after this amendment
Adhara Systems Inc.	\$370,000	\$954,100	\$1,324,100
AMS Consulting, LLC	\$361,000	\$941,365	\$1,302,365
Bellucci & Associates, Inc.	\$20,000	\$102,000	\$122,000

<b>Capitol Asset &amp; Pavement Services, Inc.</b>	\$357,000	\$938,050	\$1,295,050
<b>Harris &amp; Associates, Inc.</b>	\$387,000	\$951,650	\$1,338,650
<b>Michael Baker International</b>	\$100,000	\$85,000	\$185,000
<b>Nichols Consulting Engineers, CHTD</b>	\$383,600	\$1,860,150	\$2,243,750
<b>Pavement Engineering, Inc.</b>	\$374,000	\$929,150	\$1,303,150
<b>Total</b>	<b>\$2,352,600</b>	<b>\$6,761,465</b>	<b>\$9,114,065</b>

Funding Source: Federal Surface Transportation Block Grant Program (STP) funds and Local funds

Fiscal Impact: \$2,352,600 of the funding for this amendment is available in the FY 2023-24 agency budget.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with each of the firms listed above, in the respective amounts listed above, and to extend the term of each contract by one year to provide technical assistance in implementing P-TAP for jurisdictions in the San Francisco Bay Area as described above and in the Executive Director's memorandum dated March 13, 2024, and the Chief Financial Officer is directed to set aside funds in a cumulative amount of \$2,352,600 for such contract amendments.

Administration Committee:

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Gina Papan, Chair

Approved:

March 13, 2024