



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes

### Bay Area Headquarters Authority

*Alfredo Pedroza, Chair    Nick Josefowitz, Vice Chair*

---

Wednesday, December 20, 2023

9:50 AM

Yerba Buena Conference Room - 1st Floor

---

#### Roster:

Alfredo Pedroza (Chair), Nick Josefowitz (Vice Chair),  
Margaret Abe-Koga, Victoria Fleming, Federal D. Glover,  
Gina Papan

Chair Pedroza called the meeting to order.

#### 1. Roll Call / Confirm Quorum

**Present:** 4 - Commissioner Abe-Koga, Commissioner Glover, Chair Pedroza and Commissioner Papan

**Absent:** 2 - Commissioner Fleming and Vice Chair Josefowitz

#### 2. Consent Calendar

Upon the motion by Commissioner Glover and seconded by Commissioner Papan, the Authority unanimously approved the Consent Calendar by the following vote:

**Aye:** 4 - Commissioner Abe-Koga, Commissioner Glover, Chair Pedroza and Commissioner Papan

**Absent:** 2 - Commissioner Fleming and Vice Chair Josefowitz

2a. [23-1191](#) Approval of BAHA Minutes of the September 27, 2023 meeting

**Action:** Authority Approval

2b. [23-1472](#) Contract Amendment - Property Management Services: Cushman & Wakefield of California, Inc. (\$1,540,423.50)

**Action:** Authority Approval

**Presenter:** DeNise Blake

2c. [24-0095](#) Purchase Order Contract - Furniture Procurement Services: AAA Business Supplies & Interiors (\$500,000)

**Action:** Authority Approval

**Presenter:** DeNise Blake

**3. Public Comment / Other Business**

**4. Adjournment / Next Meeting**

**The next meeting of the Bay Area Headquarters Authority will be held on Wednesday, January 24, 2024 at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**