

Meeting Minutes

Bay Area Headquarters Authority

Authority Members:

Alfredo Pedroza, Chair Nick Josefowitz, Vice Chair
Margaret Abe-Koga, Cindy Chavez, Federal D. Glover,
Amy R. Worth

Wednesday, June 24, 2020

9:40 AM

Board Room - 1st Floor (REMOTE)

Call Remote Meeting to Order

1. Roll Call / Confirm Quorum

Present: 3 - Commissioner Glover, Vice Chair Pedroza and Commissioner Worth

2. Consent Calendar

Upon the motion by Commissioner Bruins and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Bruins, Commissioner Glover, Haggerty, Vice Chair Pedroza, Schaaf and Commissioner Worth

2a. [20-0573](#) Minutes of the March 25, 2020 meeting

Action: Authority Approval

2b. [20-0236](#) Bay Area Metro Center Main Electrical Service Replacement - Pacific Gas and Electric Company (PG&E). An update on the removal of the 34kV transformers and completion of the PG&E project.

Action: Information

Presenter: Gary Szeto

3. Authority Approval

- 3a. [20-0824](#) Contract Amendment - Property Management Services: Cushman & Wakefield of California, Inc. (\$1,050,000)

A request that the Authority authorize the Executive Director or designee to negotiate and enter into a contract amendment in the amount of \$1,050,000 with Cushman & Wakefield of California, Inc. ("Cushman Wakefield") to implement and administer building improvements projects at 375 Beale Street, San Francisco (Bay Area Metro Center).

Action: Authority Approval

Presenter: Gary Szeto

Upon the motion by Commissioner Bruins and the second by Commissioner Worth, the contract amendment with Cushman & Wakefield of California, Inc. was unanimously approved. The motion carried by the following vote:

Aye: 6 - Bruins, Commissioner Glover, Haggerty, Vice Chair Pedroza, Schaaf and Commissioner Worth

- 3b. [20-0772](#) Contract - Webcasting, Agenda Management, and Captioning Services: Network Television Time Inc. (\$2,800,000)

A request for Authority approval of a contract with Network Television Time Inc. (NTT) for \$2,800,000 over five years for webcasting, agenda management, and closed captioning services. This is a shared service and is reimbursed proportionately by the Bay Area Air Quality Management District (BAAQMD).

Action: Authority Approval

Presenter: Nick Roethel

Upon the motion by Commissioner Worth and the second by Commissioner Bruins, the contract with Network Television Time Inc was unanimously approved. The motion carried by the following vote:

Aye: 6 - Bruins, Commissioner Glover, Haggerty, Vice Chair Pedroza, Schaaf and Commissioner Worth

- 3c. [20-0859](#) BAHA Resolution No. 22 - FY 2020-21 Bay Area Headquarters Authority Operating and Capital Budgets

A request for approval of BAHA Resolution No. 22, FY 2020-21 Operating and Capital Budgets.

Action: Authority Approval

Presenter: Brian Mayhew

Upon the motion by Commissioner Worth and the second by Commissioner Bruins, the Authority unanimously adopted BAHA Resolution No. 22 - FY 2020-21 Bay Area Headquarters Authority Operating and Capital Budgets. The motion carried by the following vote:

Aye: 6 - Bruins, Commissioner Glover, Haggerty, Vice Chair Pedroza, Schaaf and
Commissioner Worth

4. Public Comment / Other Business

5. Adjournment / Next Meeting:

**The next meeting of the Bay Area Headquarters Authority is scheduled to be held on
Wednesday, July 22, 2020 at the Bay Area Metro Center, 375 Beale Street, San
Francisco, CA 94105.**