



Meeting Minutes

Administration Committee

Committee Members:

*Gina Papan (Chair), Victoria Fleming (Vice Chair)
Margaret Abe-Koga, Cindy Chavez, Federal Glover, Nate Miley,
Hillary Ronen, Sheng Thao*

Non-Voting Members: *Dina El-Tawansy, Libby Schaaf*

Wednesday, July 12, 2023

10:35 AM

Board Room - 1st Floor

Chair Papan called the meeting to order at 10:48 a.m.

1. Roll Call / Confirm Quorum

Present: 6 - Commissioner Abe-Koga, Commissioner Glover, Commissioner Miley, Chair Papan, Vice Chair Fleming and Commissioner Canepa

Absent: 3 - Commissioner Chavez, Commissioner Ronen and Commissioner Thao

In the absence of a quorum, Commissioner Canepa was deputized to make quorum of the Committee.

Non-voting member present: Commissioner El-Tawansy

Non-voting member absent: Commissioner Schaaf

2. Consent Calendar

Aleta Dupree was called to speak.

Upon the motion by Vice Chair Fleming and seconded by Commissioner Glover, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Abe-Koga, Commissioner Glover, Commissioner Miley, Chair Papan, Vice Chair Fleming and Commissioner Canepa

Absent: 3 - Commissioner Chavez, Commissioner Ronen and Commissioner Thao

2a. [23-0803](#) Approval of Administration Committee Minutes of the June 14, 2023 Meeting

Action: Committee Approval

2b. [23-0866](#) Metropolitan Transportation Commission Fiscal Year 2022-23 Third Quarter Financial Statements (Unaudited)

Action: Information

Presenter: Tim McGowan

- 2c. [23-0867](#) Metropolitan Transportation Commission (MTC) Fiscal Year 2022-23 3rd Quarter Travel Report and International Travel Request

Action: Information

Presenter: Tim McGowan

- 2d. [23-0842](#) 2021 Travel Diary Survey Program: Contract Amendment with Resource Systems Group (\$770,300); Funding Agreement with San Francisco County Transportation Authority (\$270,000)

Action: Committee Approval

Presenter: Shimon Israel

- 2e. [23-0928](#) Contract - Leadership Coaching and Development: Ace-Up, Inc. (\$900,000)

Action: Committee Approval

Presenter: Alex Prestia

3. Public Comment / Other Business

4. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on Wednesday, September 13, 2023 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Any changes to the schedule will be duly noticed to the public.